

TUITION MANAGEMENT SYSTEMS PAYMENT PLAN ENROLLMENT FORM
St. Paul's Academy, Bellingham, WA

Please complete this form in its entirety and return it directly to St. Paul's Academy.

Student Information

Student 1: Name: _____

Grade in 2008-09: _____ Annual Tuition Amount: \$

Student 2: Name: _____

Grade in 2008-09: _____ Annual Tuition Amount: \$

Student 3: Name: _____

Grade in 2008-09: _____ Annual Tuition Amount: \$

Person Making Payments (All information is required, except where noted.)

Payer's Name: (Mr/Mrs/Ms/Dr) _____

Payer's Address: _____
Street Address City State Zip

Payer's Ph.: (____) ____ - _____ Payer's E-mail (optional): _____

You may authorize a person to have access to all Payment Plan account information. I authorize the following person to access account information (optional):

Secondary Contact: (Mr/Mrs/Ms/Dr) _____

Payment Plan Term (Select your payment plan option—choose only one.)

- Annual Payment—due June 1, 2008 (no enrollment fee)
- 3 Pay Plan—34% of tuition due June 1, 2008, 34% due September 1, 2008 and 32% due December 1, 2008 (\$10 non-refundable enrollment fee)*
- 10 Month Plan—10 monthly payments beginning June 1, 2008 (\$50 non-refundable enrollment fee)*

* Include a check for the enrollment fee, made payable to Tuition Management Systems, when you return your completed form to St. Paul's Academy.

Acceptance of Plan Terms

I understand that installments are due on or before the first of each month. In addition, once an installment is made, I understand that it is non-refundable. Please see the reverse side for additional terms and conditions.

Payer's Signature

Date

Submitting Your Completed Payment Plan Form

Once you have completed all sections of the Payment Plan Form, return the form to: St. Paul's Academy, ATTN: Business Office, 3000 Northwest Avenue, Bellingham, WA 98225.

For School Use Only

Student 1: Annual Tuition Amount: \$ _____ Month Plan Begins: _____ Plan Length: _____
(if different than date(s) above) (if different than above)

Student 2: Annual Tuition Amount: \$ _____ Month Plan Begins: _____ Plan Length: _____
(if different than date(s) above) (if different than above)

Student 3: Annual Tuition Amount: \$ _____ Month Plan Begins: _____ Plan Length: _____
(if different than date(s) above) (if different than above)

Payment Methods

- Payments will be made directly to Tuition Management Systems using the following method(s): Check, Money Order, Direct Debit, Credit Card, Check by Phone or Wire Transfer.
- To pay by **credit card** using the TuitionCharge™ Service, simply call toll-free 1-800-463-6994 or visit www.afford.com. Tuition Management Systems currently accepts **MasterCard, Discover Card and American Express**. A convenience fee will be assessed for each transaction made with this service. The fee ranges from 2-3% per transaction, and is based on the amount of the payment. (Terms of this service are subject to change without prior notice.)
- Once you enroll in your plan, you will receive additional information on the payment methods listed above.

Payment Plan Agreement/Terms and Conditions

Tuition Management Systems has been designated by the school named in your application as its payment plan administrator.

As the participant, your enrollment fee, if applicable, is non-refundable. You will make scheduled payments in U.S. dollars by check or money order, by Direct Debit Option (DDO), or by accepted credit or debit card types to the payee, Tuition Management Systems, or such other party as designated by Tuition Management Systems. Payments are to be made at such times and in such manner that the full amount of each payment will be received by Tuition Management Systems on or before the scheduled payment due date. Late payments may be subject to an additional fee assessed by Tuition Management Systems. The amount of the payment shall be credited to the participant's account with Tuition Management Systems. Tuition Management Systems will charge a \$25 service fee for all returned payments, which you will be billed for, along with any related fees that the school may assess. You may also incur separate charges from your financial institution for returned payments. Unpaid service fees due to Tuition Management Systems will be deducted from the next remittance forwarded to the school from your account.

Tuition Management Systems will disburse the balance in the participant's account to the school named in the application as required by the school until such a time as all funds are disbursed in full, or the account is closed for any reason. The obligation of Tuition Management Systems to make disbursements to the school shall at all times be limited to the amount in the participant's account. If any payment due is not received by the close of business on the last day of the month following the month in which it is due, the participant's plan can be terminated.

The participant and any party authorized by the participant to access account information shall indemnify, defend and hold harmless Tuition Management Systems from and against any and all claims, demands, damages, costs, liabilities and losses, including litigation expenses and reasonable attorney's fees that Tuition Management Systems may incur or suffer or be required to pay arising out of Tuition Management Systems' release of account information as requested on the application.

As the participant, you may terminate the agreement at any time by submitting written notice to Tuition Management Systems, in which event Tuition Management Systems shall pay the balance in your account to the school unless written instructions to the contrary are received from the school. Termination of the agreement on your part shall not release you from your financial obligation to the school. The agreement will terminate in any event upon plan termination due to delinquency or upon the making of the final school disbursement as provided for in the third paragraph above.

If you have any questions regarding the Payment Plan, you may call Tuition Management Systems directly at 1-800-437-3430. Tuition Management Systems' Education Payment Partners are available from 8:00 a.m. to 10:00 p.m. ET, Monday through Friday and from 9:00 a.m. to 3:00 p.m. ET on Saturday.