

ST. PAUL'S ACADEMY HEAD OF SCHOOL

OUR SCHOOL:

St. Paul's Academy located in Bellingham, Washington is an independent coeducational day school. The Academy serves 250 students from Kindergarten through Grade 12 as well as 100 preschoolers.

OUR MISSION:

Provide academically capable and willing students a rigorous course of instruction, emphasizing leadership, personal achievement, and moral and spiritual development.

OUR VISION:

Provide a premier college preparatory education.

OUR PHILOSOPHY:

Maintain small class sizes, superb teachers and a rigorous, nurturing learning environment fostering:

students who interact with their classmates and teachers with kindness and generosity
individuals who make rational, ethical and intentional decisions
citizens who lead joyful and productive lives

RESPONSIBILITIES:

Support and promote the Board's goals, mission and vision statements.

Maintain a rigorous curriculum appropriate for all grade levels which will differentiate St. Paul's Academy from the competition.

Support professional staff in a manner in which teaching will be effective and transforming to both teachers and students.

Administer the Academy in an efficient and effective manner.

Communicates to the entire community (both the parent group and the community-at-large) effectively.

QUALIFICATIONS:

Master of Arts in Education or Related Field

Eligible for Washington State teaching and administrator credentials

Successful experience in private school administration and supervision

Experience with curriculum development and improvement

Demonstrated ability to work with the Board, Staff, Students, Families and community members

TERMS OF EMPLOYMENT:

Competitive six figure salary, depending on experience

Employment benefits include medical and retirement plans

Eligible for incentive compensation depending upon financial results

Relocation allowance available

Applicants please submit a Letter of Application, including their availability, and resume via email to Orphalee@orphaleesmith.com

St. Paul's Academy is an equal employment opportunity employer. We comply with all applicable federal, state, and local laws in providing our employees and applicants with equal opportunity in employment. Our decisions and criteria governing the employment relationship with all employees are non-discriminatory, and are based on job requirements and an individual's skills and experience without regard to race, creed, color, sex, religion, age, sexual orientation, marital status, national origin, veteran status, disability, protected genetic information, or any other status protect by state or federal law.